



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION OCTOBER 17, 2007

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 p.m. by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: Kirkorn

Commissioners Present: Commissioners Harlow, Mason, McGovern, Mason, Rivera, and Siersema were in attendance.

Others Present: Travis Hopkins, Acting Director of Public Works – Engineering
David Webb, Acting Director of Public Works - Operations
Howard Johnson, Utilities Manager
William Janusz, Transportation, Principal Engineer
Linda Daily, Principal Administrative Analyst
Joyce Greene, Administrative Assistant

MINUTES

Motion by Commissioner Rivera, seconded by Commissioner Mason to approve the minutes of September 19, 2007.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 0
ABSTENTIONS: 1 (Kirkorn)

PRESENTATIONS-COMMENDATIONS

None

C-1¹

ORAL COMMUNICATIONS

None

DIRECTOR'S ITEMS

David Webb informed the Commissioners of a public meeting to be held at Eader School on November 1, 2007 at 7:00 p.m. to southeast area traffic concerns.

The Commissioners were also reminded of the Edinger Groundbreaking Ceremony on October 30, 4:00 p.m. originating at the Sea Isle Yacht Club.

INFORMATION ITEMS

- F-1. Active Capital Project Report – An update on active capital projects under construction, as well as those in the planning stage was presented for the Commission's information. There were no questions on the report.

Chairman Siersema inquired with the re-bid on the retrofit of City Hall. Travis Hopkins responded the original bids all came in way over the cost estimate. The project was taken back to City Council and re-scoped. The bid opening is scheduled for November 6 and if bids are within estimate the project will proceed. The contractor will have one year from award of contract date for completion.

A reminder to the Commissioners, Ethics Training Parts I, II, and III will be held on November 8, 2007 from 6:00-8:00 p.m. in the City Council Chambers. Attendance will satisfy the requirements of AB 1234 for 2008 compliance.

- F-2. Upcoming City Council Study Sessions – The City Council conducts public Study Sessions on the evenings of City Council meetings, normally beginning at 4:00 p.m., in Room B-8. A tentative listing of upcoming sessions is submitted for the Commission's information.

- F-3. Orange County Flood Control District Projects Update – The Commissioners had requested an update at the September meeting on Orange County Flood Control District Projects. Travis Hopkins gave the update that included the proposed 7-year flood control projects plan. Mr. Hopkins then referred to two handouts that were provided to the Commissioners for the meeting. The handouts relate to recent publicity on the East Garden Grove Wintersburgh Channel levee condition in a long section of the northerly channel. The Board of Supervisors declared a local emergency in order to implement flood protection to this section of the channel. The method of protection to be installed and the process

was explained by Mr. Hopkins. A Notice of Public Presentation was also provided as a handout. The notice from the County of Orange informed of a public meeting to be held on October 29, 2007, 6:00 p.m., Marine View Middle School, 5682 Tilburg Drive in Huntington Beach. The meeting will be held in the Multipurpose Room. The focus of the meeting is to discuss the upcoming flood control improvements in the channel. Discussion ensued.

The Emergency Plan was discussed and Commissioner Mason requested a presentation on the County plan be made at the next Commission meeting by staff.

- F-4. Sewer Lateral Program – Water/Sewer Rate Adjustments – David Webb gave the presentation as it was presented to City Council at the September 17, 2007 Study Session. As part of the Water/Sewer Rate Adjustments, Public Works is proposing a change relating to sewer laterals. Currently, the property owner is responsible for the sewer lateral from the sewer main to the residence. Repairs to a sewer lateral typically average \$3,000. At times, work on a sewer lateral involves work in the public right-of-way and Public Works is proposing an enhanced program to cover repairs from the sewer main to back of sidewalk. An increase in the Sewer Service Fee will cover the costs for repairs. The proposed new rates for water/sewer were also discussed.

Proposition 218 requires all property owners/residents be informed of any proposed water/sewer rate changes. This information was mailed on September 28, 2007. On November 19, 2007 a Public Hearing will be held on the proposed rate changes. If there is no successful protest vote then the first reading of the new ordinance to adjust the rates and adopt the CPIU adjustments will be made. The ordinance would be adopted on December 3, 2007 and the ordinance and new rates would become effective January 3, 2008. Discussion ensued.

ADMINISTRATIVE ITEMS

- G-1. Safe Routes to School Project in the vicinity of Isaac L. Sowers Middle School (CC-1251) – Travis Hopkins introduced, Bill Janusz, Principal Engineering, for the Transportation Division who gave the presentation. A traffic safety grant was approved to provide funds for the installation of a traffic signal at the intersection of Indianapolis and Titan, the installation of curb ramps, damaged sidewalk replacement, and signing and striping improvements to encourage walking or bicycling to school.

Chair Siersema inquired on the estimate for the entire project and Mr. Hopkins responded that bids are again coming in closer to engineer's estimate as building supply costs are leveling out.

Discussion ensued on a recent accident on Indianapolis, the Transportation Division's interaction with the school districts and the use of warrants to develop the traffic signal priority ranking list.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (Kirkorn)
ABSTENTIONS: 0

WRITTEN COMMUNICATIONS

Howard Johnson distributed a copy of the water supply/conservation PowerPoint presentation used at a Study Session for City Council on October 15, 2007. Commissioner Mason inquired about the new Water Conservation Coordinator position approved in the Fiscal Year 2007/08 budget. Mr. Johnson responded the primary function of that position will be to apply for grants. The position is being reviewed by the Personnel Commission tonight and if approved the recruitment process will proceed with an anticipated fill date by May/June of 2008.

COMMISSIONER COMMENTS

Reminder to the Commissioners there will be an educational tour of the Utilities Division immediately following tonight's meeting.

Mr. Webb brought up the next regular meeting date will be November 21, 2007 which is Thanksgiving Eve. Discussion ensued.

Motion by Commissioner Harlow, seconded by Commissioner Rivera to cancel the November 21, 2007 meeting and schedule the next meeting for Wednesday, December 5, 2007 at 5:00 p.m.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1 (Kirkorn)
ABSTENTIONS: 0

ADJOURNMENT

The Public Works Commission adjourned to the meeting date of Wednesday, December 5, 2007, 5:00 p.m., City Council Chambers. The meeting adjourned at 6:05 p.m.

Michael Siersema
Chair

Joyce A. Greene
Administrative Assistant